



INDIVIDUALS OVERVIEW AND SCRUTINY COMMITTEE

Subject Heading:	Committee's Work Programme
CMT Lead:	Ian Burns, Acting Assistant Chief Executive- Legal and Democratic Services
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Policy context:	To agree the Committee's work programme for the 2011/12 municipal year.
Financial summary:	None – overview and scrutiny work will be covered by existing resources

SUMMARY

At this stage of the municipal year the Committee is required, so far as is practicable, to agree its work programme for the forthcoming year. This applies to both the work plan for the Committee as a whole and to the subject of any topic group run under the Committee's auspices.

RECOMMENDATIONS

That the Committee agree its work programme for 2011/12 municipal year.

REPORT DETAIL

Shown in the schedule at the end of the report is a draft work programme for the Committee's four remaining meetings during the municipal year (this does not include the Joint Overview and Scrutiny meeting to consider the Council's budget). This has been drawn up by officers following initial discussions with the Chairman.

Members will note that a significant proportion of the workplan has been left blank at this stage. This is to reflect the fact that Members may well wish to select further issues for scrutiny. In addition, previous experience has shown that it is beneficial to leave some excess capacity for scrutiny in order to allow the Committee to respond fully to any consultations or other urgent issues that may arise during the year.

Additionally, the Committee has the power to select an issue for more in depth scrutiny as part of a topic group review. Council has recommended that, in view of limited resources, only one such topic group is run at any one time. The Committee is therefore requested to consider what should be the subject of its next topic group review, if any.

IMPLICATIONS AND RISKS

Financial implications and risks: None – it is anticipated that the work of the Committee can be supported from existing resources.

Legal implications and risks: None

Human Resources implications and risks: None

Equalities implications and risks: None

BACKGROUND PAPERS

None.

Schedule: Draft Work Programme for Individuals Overview and Scrutiny Committee.

Meeting 1 (27 Sept 11)	Meeting 2 (1 Nov 11)	Meeting 3 (7 Feb 12)	Meeting 4 (11 April 12)
Results of Audit of Skills and Competencies in Mental Health	Customer Services Interface – progress so far	Autism Plan – update	Review of Dementia Strategy Joint Topic Group
Dial-a-Ride Update	Assistive Technologies – presentation	Advice and Information - signposting	Safeguarding and Dignity in Care
Integrated Case Management	Draft Culture Strategy		Budget Variance Report
Budget Variance Report			Annual Report